

# PROJECT TIMELINE

## 01

### ENQUIRY

▷ Contact us with your requirements by phone, email or using the contact form available on our website.

## 02

### SURVEY

▷ If required a detailed and thorough meeting/ site survey is undertaken to discuss and acquire all necessary dimensions and details.

## 03

### QUOTE

▷ We will produce a detailed, item by item quote.

## 04

### DESIGN

▷ Our in house design team prepare high quality layouts which will be emailed for your approval.

## 05

### AMENDS

▷ Once you have received the designs you will be able to make changes and we will work with you until we reach the perfect solution.

## 06

### APPROVAL

▷ Once a design has been agreed we will need a written approval before we proceed. Please note that once a job has been approved no more amends can be made without incurring extra costs.

## 07

### PRODUCTION

▷ Once approved, jobs will be put immediately into production and will take between 7-10 working days to complete.

## 08

### INSTALLATION

▷ If you require our professional fixing team to install your job for you we will arrange a convenient date.